

FINAL COPY
Raymond Ethics Committee
November 9, 2004

I. Call to Order

Co-chairman Pat Larney called to order a meeting of the Raymond Ethics Committee on November 9, 2004, at 6:30pm, in the High School Media Center. Also present were:

Sandra Ellis, Co-Chairman
Marilyn Semple
Emery Landis
Gretchen Gott

There were no members of the public present.

The meeting was televised by RCTV. The cameraman was Ron Edgar.

II. Pledge of Allegiance

Mr. Larney led the attendees in reciting the Pledge of Allegiance.

III. Proof of Posting

The proof of posting was confirmed by Ms. Semple for today's meeting.

IV. Public Forum

As there were no members of the public present, the Committee moved on to Agenda Item V, Approval of Minutes.

V. Approval of Minutes

October 12, 2004: The draft of these minutes was reviewed; no changes were made. Ms. Ellis moved that they be approved as amended, Ms. Semple seconded; there was no discussion. The vote was unanimous in the affirmative; so moved.

VI. Old Business

Hearing Procedures: Ms. Gott moved that we accept this document in its current form, and Mr. Landis seconded; there was no discussion. The vote was unanimous in the affirmative; so moved.

Potential Amendments: Areas of the Code of Ethics manual that are of concern to the members of the Committee were reviewed.

II A 1, not all towns have the word *appearance of* conflict of interest - is that necessary? Should we review the definition of 'conflict of interest'?

IV B 3, how often is training really necessary? Mr. Larney will contact Dunbarton to see what they do.

IV A 4, the word *alternate* is not really appropriate and should be removed

IV D 2, delete the part about *written request*; that should be automatic.

Perhaps the Committee also needs to redefine the purpose of the Inquiry Form. The form as it stands is intended to address general concerns, but it appears to be used mainly for specific instances.

VII. New Business

Budget Meeting - Selectmen: The Ethics Committee's budget request will be included in the proposed Town Budget this year.

Meeting with Town Manager: Mr. Larney met with Mr. Bates in order to take advantage of the latter's proffered assistance with a draft copy of the Ethics Committee's warrant article. Mr. Bates will ensure that it's worded properly for a petition warrant article, and return it to Mr. Larney. At that point Ms. Semple will put the warrant article onto the official petition form.

Future Meetings: Due to upcoming holidays and vacations, it may be difficult at times to ensure a quorum at the remaining 2004 Ethics Committee meetings. Therefore, calendars were consulted, and the future meetings set for November 23rd and December 28th were canceled; the Committee will meet as usual on December 14th, and an additional meeting has been scheduled for Tuesday, December 7th, but at 6:00pm rather than 6:30 pm. During these two meetings, important items to be completed include the warrant article and potential amendments to the code of ethics. The revised Training can be worked on after the New Year.

VIII. Other Business

There was no other business.

IX. Adjournment

Ms. Gott moved to adjourn the meeting at 7:51pm; Ms. Semple seconded. The vote was unanimous in the affirmative; so moved. The next meeting is Tuesday, December 7, 2004, at 6:00pm in Room 101 (the Home Economics Room).

Respectfully submitted,
Debra H. Doda