

The meeting was called to order at 5:02 p.m. by Chairman Harold Wood. Members present: Wayne Welch, Paul Brown and Jonathan Wood. Also present: Richard J. Mailhot, Acting Town Manager.

Chairman Harold Wood led a salute to the flag.

Chairman Harold Wood presented a Certificate of Appreciation to Code Enforcement Officer Richard J. Mailhot for twenty years of service as an employee of the Town of Raymond. Mr. Mailhot was greeted with congratulations and a hearty round of applause.

Selectman Welch discussed the Town wide Survey with the Board. They have developed a letter to local businesses to ask for assistance in survey distribution and returns. The Board of Selectmen reviewed the following letter:

*Dear Business Owners:*

*The Town of Raymond is conducting a town-wide survey to obtain opinions from residents and businesses regarding town services, land use policies and economic development priorities. The results of this survey will be an essential tool for use by future generations of Raymond officials, residents and businesses.*

*To make this survey a success, it is critical that we receive a high percentage of responses from residents and businesses. To make it more convenient for return of the survey forms, we are trying to establish drop off points at important community centers and businesses like yours.*

*We are asking that your company help us by allowing residents and businesses to drop off their survey forms at some convenient location in your store. For further information and to work out the details, please contact Wayne Welch at 895-2233 or Don Drew at 895-2600.*

*The Board of Selectmen looks forward to hearing from you. Thank you in advance for your assistance with this very important project.*

*Sincerely,  
Board of Selectmen*

MOTION: Selectman J. Wood made a motion to sign and approve the letter to local business for the survey. Selectman Brown seconded. Voted unanimously in the affirmative.

Selectman Welch asked for input from the Board of Selectmen and any suggestion would be appreciated. The Recreation Department will publish it and it will be sent to residents. The survey should be returned by Labor Day. Each adult will be asked to fill one out.

Selectman Welch stated that there was a suggestion a recycling/solid waste question be placed on the survey. He stated it's important that the questions be kept simple. Don Drew, a member of the survey committee, stated that we want to be care full how questions are worded and keep the questions brief so that there will be a common frame of reference. After discussion on how to work this type of question, it was agreed to let the committee develop the proper wording.

**ADJOURNMENT**

MOTION: Selectman Weldy made a motion to adjourn. Selectman Brown seconded. Voted unanimously in the affirmative. MEETING ADJOURNED AT 5:25 P.M.

Respectfully submitted,

Bette Patterson  
Selectmen's Secretary