

The meeting was called to order at 7:00 p.m. at the Raymond High School Media Center by Chairman Jonathan Wood. Members present: Norman Weldy, Paul Brown, and Jack Barnes. Absent: Dick Wood. Also present: Town Manager Rick Bates.

Chairman J. Wood led a salute to the flag and announced there were no deaths this week, however, there was one birth. Welcome to Jill who was born November 23<sup>rd</sup>.

### **Public Forum**

Tom Kearney of John Street came forward and stated his ongoing concerns over the budget for this year and the pay as you throw program.

Selectman J. Barnes stated that the Pay-As-You-Throw Program is a measure to stop the increasing taxes that are associated with the increasing costs with trash pickup and disposal. You may not see a decrease in your taxes this year, but your taxes will not increase next year because of the increase in trash removal and disposal.

Chairman J. Wood asked for further comments from the public. There being none, the public forum is now closed.

### **Public Hearing**

Acceptance of donation from Research Conservation and Development up to \$2,000 in matching funds.

Deputy Chief Paul Hammond is here to answer any questions regarding this donation.

Town Manager Bates stated that this money will be used to put in dry hydrants, one of them right near the house that had the fire this afternoon on West Shore Drive.

Deputy Chief Paul Hammond stated that this program helps rural communities with the expense associated with dry hydrants. The Town of Raymond has implemented a fee when new developments are going in, for fire protection. That money goes into an account and that is what is being used as matching funds for this project.

**Motion by Selectman Weldy to accept the donation from Research Conservation and Development up to \$2,000 in matching funds, seconded by Selectman Brown. Motion passed unanimously.**

### **Public Hearing**

Donation by Wal-Mart to assist in publication of the New Hampshire Fire Marshals new manual on what to do in the unfortunate event of an emergency responder's death in the line of duty. The NH Fire Marshal's Office is providing all the pages for 300 manuals. The Raymond Lady's Auxiliary, along with the Raymond Fire Explorers will be

assembling the books. This donation will cover the costs for binders, CD-RW's and page separators for the 300 binders.

**Motion by Selectman Barnes to accept up to \$2,000 from Wal-Mart to help with printing and assembling binders of a manual on how to deal with the death of an emergency responder, seconded by Selectman Weldy. Motion passed unanimously.**

**Public Hearing**

Acceptance of donation from the Raymond Masonic Lodge – Tucker Lodge No. 99 to the Raymond Police Department DARE Program in the amount of \$200.

**Motion by Selectman Weldy to accept the \$200 donation from the Tucker Lodge No. 99, seconded by Selectman Brown along with thanks from the Board for this donation. Motion passed unanimously.**

**Public Hearing**

Acceptance of donations to Raymond Recreation Department totaling \$1,225.00.

Chairman J. Wood opened the public hearing and invited public comment. The donations are a series of donations by several area businesses. They are as follows:

- Daybreaking Contracting for \$125.00 for Youth Basketball
- Pennichuck Water Works, Inc. for \$50.00 for Youth Basketball
- Ben Franklin/Ace Hardware/Raymond for \$125.00 for Youth Basketball
- Aggregate Industries for \$125.00 for Youth Basketball
- Hampshire Family Dental for \$125.00 for Youth Basketball
- Lang's Apartments for \$125.00 for Youth Basketball
- Seabrook Station for \$300.00 for Soccer 2004
- Hannaford Bros. for \$125.00 for Youth Basketball
- WJD Plumbing & Heating for \$125.00 for Youth Basketball

Chairman J. Wood asked for public comment, seeing none, the public hearing is now closed.

**Motion by Selectman Brown to accept the donations totaling \$1,125.00 and give many thanks to those businesses, seconded by Selectman Weldy. Motion passed unanimously.**

**New Business**

A request from the Tax Collector on unpaid taxes. Chairman J. Wood stated that this is a bad time of the year to take property for unpaid taxes so they are going to change the policy to be in the April timeframe, which is a better time of the year. Every community

has taxes and the taxes have to be paid. In the State of New Hampshire it is property taxes.

**Motion by Selectman Brown to move action on tax deeding on unpaid property taxes until April 4, 2005, seconded by Selectman Weldy. Motion passed unanimously.**

#### **Draft Warrant Articles**

Town Manager Bates stated that one article was left out. The article to see if the Town will designate up to \$15,000 out of the \$145,000 approved by the Town in 2003 for road construction projects (2003 Article 32) to incorporate appropriate traffic calming measures into the design of such road construction projects. Additional Tax Impact \$0.00.

#### **Approved by the Board of Selectmen 12-6-04**

Article 13 – To Move to see if the Town will raise and appropriate the sum of one million dollars (\$1,000,000) for the purpose of completing the design and construction of a water storage structure and test wells, and to authorize the issuance of not more than \$1,000,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Selectmen to issue and negotiate such bonds or notes, and to determine the rate of interest thereon; furthermore, that while the repayment of principal and interest shall be a general obligation of the Town, it is the Selectmen's intent that the repayment of principal and interest shall be paid from water revenues. Said \$1,000,000 authorization to be in addition to the previous \$1,500,000 authorization approved by the voters on March 18, 2000 and \$1,000,000 authorization approved by the voters on March 9, 2004. (3/5 ballot vote required). RECOMMENDED BY THE BOARD OF SELECTMEN. This is a special article. Additional Tax Impact \$0.00. Additional Water Rate Impact - \$0.00.

#### **Approved by the Board of Selectman 12-6-04.**

Article 14 – To see if the Town will vote to raise and appropriate the sum of four hundred thirty thousand nine hundred (\$430,900) for replacement of Engine 3; Air Handling System for Highway Vehicle Garage; 4x4 Vehicle for the Police Department and 10 SCBA units for the Fire Department, and to authorize the issuance of not more than \$300,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Selectmen to issue and negotiate such bonds or notes, and to determine the rate of interest thereon; furthermore, to authorize the withdrawal of \$115,000 from the Fire Department Vehicle Replacement Capital Reserve Fund; \$19,000 from the Highway Air Handling System Capital Reserve Fund and \$1,000 from the Police 4x4 Vehicle Capital Reserve Fund created for this purpose. (3/5 ballot vote required). RECOMMENDED BY THE BOARD OF SELECTMEN. This is a special article. Additional Tax Impact - \$0.00.

#### **Approved by the Board of Selectmen 12-6-04.**

Article 15 – To see if the Town will vote to raise and appropriate the sum of three hundred thousand (\$300,000) for the purchase of the State of NH Highway Shed on Old Route 101 next to the Town of Raymond Highway Facilities, and to authorize the issuance of not more than \$300,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Selectmen to issue and negotiate such bonds or notes, and to determine the rate of interest thereon. (3/5 ballot vote required). **RECOMMENDED BY THE BOARD OF SELECTMEN.** This is a special article. Additional Tax Impact up to \$.09.

**Hold off until a firmer amount has been set.**

Article 16 – To see if the Town will vote to approve the wage and benefit increases that have been included in the collective bargaining agreement between the Town of Raymond and Teamsters Local 633 of NH and that will amount to approximately \$49,320.53 in 2005, \$ \_\_\_ in 2006 and \$ \_\_\_ in 2007, said increases representing the estimated additional costs over those that might otherwise be reflected in the Town’s annual operating budgets to maintain current staffing levels; and to raise and appropriate the sum of \$49,320.53 to provide for the related 2005 wage and benefit increases.

**Approved by the Board of Selectmen 12-6-04**

Article 17 – Shall the Town of Raymond raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$8,234,154? Should this article be defeated, the operating budget shall be \$8,071,139, which is the same as last year, with certain adjustments required by previous action of the Town or by law or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. Additional Tax Impact of \$8,234,154 - \$.14. Additional Tax Impact of Default - \$1.00.

**Approved by the Board of Selectmen 12-6-04**

Article 18 – To see if the Town will vote to establish the following Capital Reserve Funds under the provisions of RSA 35:1 and to raise and appropriate the sum of thirty nine thousand thirty three dollars (\$39,033) to be apportioned among the several funds as listed below, and to name the Selectmen as agents thereof:

<u>Name</u>	<u>Amount</u>	<u>SEL</u>	<u>BC</u>	<u>Agents Named</u>
Sidewalk	\$33.00	YES		Selectmen
Master Plan Updates	\$25,000	YES		Selectmen
New Town Facilities	\$11,000	YES		Selectmen

**BOARD OF SELECTMEN MEETING MINUTES OF 12-6-04****APPROVED**

Facilities Maintenance	\$2,000	YES	Selectmen
Town Office Technology Improvement and Replacement	\$1,000		Selectmen
Total	\$39,033		

**Impact: \$.08****Approved by the Selectmen 12-6-04**

Article 19 – To see if the Town will vote to raise and appropriate the sum of three hundred thirty seven thousand nine hundred and sixty dollars (\$337,960) to be deposited into previously established Capital Reserve Funds (listed below) and to apportion this sum among the several funds as listed below, naming the Selectmen as agents thereof:

<u>Name</u>	<u>Amount</u>	<u>SEL</u>	<u>BC</u>	<u>Agents Named</u>
Highway Dept. Vehicle Replacement	\$60,000	YES		Selectmen
Highway Dept. Heavy Equip. Replacement	\$51,716	YES		Selectmen
General Government Building Improvements	\$9,315	YES		Selectmen
Air Handling System – Highway	\$2,875	YES		Selectmen
Police Dept. Equip. Replacement	\$5,465	YES		Selectmen
Police Dept. Vehicle Replacement	\$4,600	YES		Selectmen
Fire Dept. Vehicle Replacement	\$110,544	YES		Selectmen
Fire Dept. Equip. Replacement	\$1,356	YES		Selectmen
Revaluation	\$25,000	YES		Selectmen
Cable TV Fund	\$35,381*	YES		Selectmen

Bridge Replacement	\$2,875	YES	Selectmen
Dispatch Equip. Replacement	\$13,053	YES	Selectmen
Park and Recreation Equipment Replacement	\$5,405	YES	Selectmen
Park and Recreation Vehicle Replacement	\$5,463	YES	Selectmen
Park and Recreation Facilities Expansion	\$3,696	YES	Selectmen
Library Improvement	\$1,216	YES	Selectmen
Total	\$337,960		

\*= \$18,277.00 to come from fund balance  
 Additional Tax Impact - \$.05

**Approved by the Board of Selectmen 12-6-04**

Article 20 – To see if the Town will vote to raise and appropriate the sum of Sixty five thousand dollars (\$65,000) to be deposited into the following previously established Capital Reserve Fund, and to apportion this sum among the several funds as listed below naming the Selectmen as agents to expend. Said funds should be paid by Water Revenues. RECOMMENDED BY THE BOARD OF SELECTMEN.

Treatment Plant	\$35,250
Clean Wells	\$ 5,000
Paint Tank Towers	\$20,000
Pickup Truck Replacement	\$ 5,000

This is a special article. Additional Tax Impact - \$0.00. Additional Water Rate Impact \$0.00.

**Approved by the Board of Selectmen 12-6-04**

Article 21 – To see if the Town will vote to establish a New Well Acquisitions Capital Reserve Fund under the provisions of RSA 35:1 and to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be deposited, and to name the Selectmen as agents thereof.

This is a special article. Additional Tax Impact - \$0.00. Additional Water Rate Impact: \$0.00.

Article 22 – To see if the Town will vote to raise and appropriate the sum of Eighty-two thousand, six hundred forty-seven dollars (\$82,647) in support of the following Social Service Agencies:

American Red Cross – Manchester Chapter	\$ 1,201
Seacoast Mental Health	\$ 3,000
Rockingham County Community Action	\$32,848
Lamprey Health Care	\$ 6,500
Area Homemaker Health Aide Service	\$ 4,500
Child & Family Services	\$ 5,500
Rockingham Visiting Nurse Association	\$12,913
A Safe Place	\$ 2,875
Sexual Assault Support Services	\$ 1,300
Rockingham County Nutrition Program	\$ 2,535
Retired Seniors Volunteer Program	\$ 600
AIDS Response to the Seacoast	\$ 1,000
Seacoast Hospice	\$ 2,350
Seacoast Big Brothers	\$ 1,000
Seacoast Child Advocacy Center	\$ 1,000
Adult Tutorial Program of Rockingham County	\$ 500
Richie McFarland Children Center	\$ 3,025
TOTAL	\$82,647

RECOMMENDED BY THE BOARD OF SELECTMEN  
Additional Tax Impact - \$.00

**Approved by the Board of Selectmen 12-6-04**

Article 22 – To see if the Town will raise and appropriate the sum of Two thousand dollars (\$2,000) to be placed in the Town of Raymond Scholarship Fund for Raymond High School senior graduates (established pursuant to Warrant Article 23 at the 2000 Town Meeting), said funds to be administered by the Board of Selectmen as agents of this Trust. RECOMMENDED BY THE BOARD OF SELECTMEN.

This is a special article. Additional Tax Impact - \$.00

**Approved by the Board of Selectmen 12-6-04**

Article 23 – To see if the Town will raise and appropriate the sum of Two hundred thousand dollars (\$200,000) for shim and overlay. This will be a non-lapsing account per RSA 32:7, VI and will not lapse until the shim and overlay has been completed or in two (2) years, whichever is less. RECOMMENDED BY THE BOARD OF SELECTMEN.

This is a special article. Additional Tax Impact - \$0.00

**Approved by the Board of Selectmen 12-6-04**

Article 24 – To see if the Town will raise and appropriate the sum of One hundred forty five thousand dollars (\$145,000) for road reconstruction projects. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the road reconstruction work has been completed or in two years, whichever is less. RECOMMENDED BY THE BOARD OF SELECTMEN.

This is a special article. Additional Tax Impact - \$.00

**Approved by the Board of Selectmen 12-6-04**

Article 24A - To see if the Town will designate up to \$15,000 out of the \$145,000 approved by the Town in 2003 for road construction projects (2003 Article 32) to incorporate appropriate traffic calming measures into the design of such road construction projects. RECOMMENDED BY THE BOARD OF SELECTMEN. Additional Tax Impact \$0.00.

**Approved by the Board of Selectmen 12-6-04**

Article 25 – To see if the Town will raise and appropriate the sum of Three thousand dollars (\$3,000) for the purpose of the annual Fourth of July Parade. This will be a non-lapsing account per RSA 32:7, VI and will not lapse for two years. RECOMMENDED BY THE BOARD OF SELECTMEN.

This is a special article. Additional Tax Impact - \$.00

**Approved by the Board of Selectmen 12-6-04**

Article 26 – To see if the Town will adopt the provisions of RSA 31:95-c to restrict all revenues from the fire inspection fees to expend for the purpose of purchasing utility vehicles for the Fire Department to use for inspections? Such revenues and expenditures shall be accounted for in a special revenue fund to be known as the Fire Department Utility Vehicle fund, separate from the general fund. Any surplus in said fund shall not be deemed part of the general fund accumulated surplus and shall be expended only after a vote of the legislative body to appropriate specific amount from said fund for a specific purpose related to the purpose of the fund or source of revenue. (3/5 ballot vote required). RECOMMENDED BY THE BOARD OF SELECTMEN.

This is a special article. Additional Tax Impact - \$.03.

Selectman D. Wood arrived at this time.

**Approved by the Board of Selectmen 12-6-04**

Article 27 – To transact any other business that may legally come before this meeting.

The above warrant articles will be passed onto the Budget Committee except for Article 15, waiting for a more firm amount.

Town Manager Bates announced that the Board of Selectmen/Budget Committee meeting is Tuesday, December 14<sup>th</sup>.

**Committee Updates**

Norm Weldy – None

Paul Brown – None

Jack Barnes – None

Jonathan – Attended the Conservation Commission meeting and looked at wetlands permits for Audette subdivision on Long Hill Road and dry hydrants with Paul Hammond. He also attended Planning Board. There were a number of new applications that included request for a riding arena to be built on a piece of land and an as built application for Pine Acres due to the fact that they have increased the number of sites by 45 and number of buildings up to 6 and a number of other things that have not gone through the Planning Board or the Building Inspector. These are all after the fact, that will be coming back before the Planning Board in January. Jonathan has recused himself from that particular hearing. He also met with Bruce Flower and Michelle Drew of RCTV who helped Jonathan produce the Around the Table. The next show will be shot on the 19<sup>th</sup> of December and the topic will be “How Do We Encourage Volunteerism Within The Town” and will talk about what boards and commissions have vacancies available and also which of the elected positions are coming up for a vote and any policy and procedure that is necessary in order to get onto a board.

**Correspondence**

There is going to be a meeting on December 15<sup>th</sup> at the SAU with regard to what could potentially happen to the Little Red Schoolhouse in the event that a school is built.

Letter from Denise Bernier thanking Richard Mailhot for all his help.

Letter to Rick Bates from Pauline Gordon citing cooperation between departments. There was a call for service from Troop A of an erratic operation/possible DWI on Route 101. Officer Tine reported he was behind the vehicle when it stopped. It was an elderly female who appeared to be lost and visibly upset. She was brought to the police station where it was determined she resided in Bedford, NH. Fire Officer Wayne Larrabee and

Firefighter Mike Arnold volunteered to drive her and her vehicle home. (Copy on file with the Town Clerk's Office).

**Motion by Selectman Weldy to have Town Manager Bates send Officer Tine, Officer Wayne Larrabee and Firefighter Mike Arnold a letter of commendation and it will go in their personnel files, seconded by Selectman Brown. Motion passed unanimously.**

### **Town Manager Report**

The Fire Department's annual Christmas Party for the children of Emergency Personnel is on December 10<sup>th</sup>.

The Town Clerk/Tax Collector will be attending a workshop in Concord with the Supervisors of the Checklist in reference to new voting laws.

Last Thursday the Recreation Director attended a site visit of the Derry Boys and Girls Club. It was a very informative and interesting visit. We are still trying to bring them here.

Sunday was Christmas on the Common, it was the largest turnout ever, 175 people.

The Volunteer Banquet preparations are underway.

Highway Department reports that have been working on the permitting for the State for the transfer facility. It is our goal to have that application in prior to Christmas. Dennis had a meeting on Thursday with representatives from the State, an engineer from DES and the permitting person from DES. Dennis states that meeting went very well. They went through the permit application and walked away with a list of things that Dennis feels if they can get through that list, the permitting process will go very smoothly and very quickly.

General Government Buildings and the Town Common have been decorated.

Craig Wheeler reports that the impact fee schedule and methodology is moving very well now. On December 7<sup>th</sup>, staff and legal assistants will be finalizing the fee schedule and methodology. On the 9<sup>th</sup> the Planning Board will be holding a work session. There will be a potential hearing for January 6, 2005, which would mean that the effective implementation date of that would be February 6, 2005 if they meet all the deadlines. They are also looking at a school impact fee and a road improvement impact fee. They also have completed the re-write of the site review and subdivision regulations with the help of the Regional Planning Commission. The document is 114 pages and will be reviewed by the Planning Board in the January/February timeframe. One snag is the Hilltop Cooperative Feasibility Study, that is moving forward, they are looking for a contractor, but we were informed last week that the grant administrator, Dennis Tewksbury, is being deployed to Florida for Emergency Management work. He

maintains that he will still be able to work with us, but we are not sure what that level will be.

The Building Inspector issued 33 permits, 5 for new living units and 1 commercial new building permit. Lunan II has 16 units installed at this time. Abdullah Construction continues to build at a healthy pace. There are 10 occupied and 12 under construction.

Town Manager Bates stated that he is trying to set up a Holiday Party for the Town Employees on December 23<sup>rd</sup>, close the office at 3:00 p.m. that day. They are trying to work out a place right now, perhaps Walnut Hill Seminar House if there is no objection from the Board of Selectmen. The Selectmen have no objection.

**Motion by Selectman Brown to adjourn, seconded by Selectman Weldy. Motion passed unanimously.**

The meeting adjourned at approximately 8:50 p.m.

Respectfully submitted,

Kathy L. Cramer  
Executive Secretary