

**THE BOARD OF SELECTMEN MINUTES OF WORK SESSION OF 2-14-05  
APPROVED**

The work session was called to order at 7:00 p.m. at the Raymond High School Media Center by Chairman Jonathan Wood. Members present: Norman Weldy, Paul Brown, Dick Wood and Jack Barnes. Also present: Town Manager Rick Bates.

Chairman J. Wood led a salute to the flag and held a moment of silence for departed citizens.

**Request for Dedication of Horseshoe Pits at Riverside Park**

Bon Gonser has submitted a request to name the Horseshoe Pits at Riverside Park after Hank Turcotte, who recently passed away. Mr. Turcotte was very involved with Riverside Park and the Horseshoe Pits.

The Board of Selectmen took the request and will bring this matter back at a regular business meeting.

**Indemnification of Town Officials**

Attorney Rob Ciandella spoke about indemnification of Town Officials. In the 2005 Agreement with NHMA it reads:

A member (who will be covered by the Trust (NHMA) includes its public officials and employees, but only for acts within the scope of their duties, as regards public officials and acts within the scope of their employment and volunteers.

Attorney Ciandella stated that basically public officials, employees and volunteers will be covered within the scope of their duties.

Scope of duty as regards public officials and scope of employment as regard to employees does not include a public official and/or employee while acting under the influence of drugs or alcohol.

That language means if, for example, a highway person, who is taking prescription medication and is in an accident. The Trust (NHMA) could deny coverage using the above paragraph. Attorney Ciandella stated that the Town would still need to indemnify, but might not have coverage until they fight with NHMA. He stated that this is just a hypothetical situation. The main point he wants to make is as a governing body a vote could be passed saying the Town will indemnify to the extent coverage exists for the indemnification. That is a policy decision for the governing body to make. The Agreement with NHMA is different every year and this could just shift the standard of indemnification to go along with coverage.

Attorney Donahue stated that the Board of Selectmen should give each entity, committee, etc. a charge of what they are supposed to do, ex: you are to do x, y and z and report back to the Board of Selectmen. That gives the entity, committee, etc. a scope of duties to follow. The Board should also add "past employees" under the coverage.

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Attorney Donahue suggested that a clearly articulated adoption of 31:105 is what should be done to define all the areas in question.

Chairman J. Wood asked if Attorney Donahue and Rick could get together a policy for the Board to review and hold a public hearing.

Chairman J. Wood thanked Attorney Donahue for his time.

Selectman Barnes spoke about the monument and what was happening.

**Discuss Draft Voter's Guide**

A discussion was held on the draft of the Voter's Guide. Town Manager Bates stated that Craig Wheeler will be adding in the information for the Zoning Articles.

Town Manager Bates stated that many of the warrant articles, if there are more lengthy descriptions that can be put into the Voter's Guide, they will be provided on the Town's web page.

Town Manager Bates stated that with regard to Article 13, next year it should be placed at the end of the Warrant. That is the warrant to hear reports. With SB2 it can be moved to the end and it will not affect the numbering.

Town Manager Bates went over all the warrant articles.

Chairman J. Wood stated that any write-in candidates are invited to the February 28<sup>th</sup> Board of Selectmen Meeting to speak during the public forum.

The Board of Selectmen will look over the Draft of the Voter's Guide and have until Tuesday, February 22 to make any suggestions or changes.

**Correspondence**

Chairman J. Wood went over various correspondence received.

A letter from the Department of Revenue Administration stating that the Sales Assessment Ratio for land, buildings and manufactured housing in Raymond for the tax year 2004 to be 59.3 percent.

**Motion by Selectman Brown to adjourn, seconded by Selectman Weldy. Motion passed unanimously.**

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The work session adjourned at approximately 8:05 p.m.

Respectfully submitted,

Kathy L. Cramer  
Executive Secretary/  
Selectmen's Secretary