

**Place:** Raymond High School Media Center  
**Call to Order:** 7:00 p.m.

**Members Present:** Chairman Frank Bishop, Vice Chairman Frank Bourque, Tim Auclair, Greg Bemis and Robert Carlberg. **Also present:** Interim Town Manager Mike Farrell.

Chairman Bishop led the Board in the pledge of allegiance and a moment of silence for departed citizens.

**Special presentation to the Town from Japanese foreign exchange students living in Raymond**

Three Japanese foreign exchange students came before the Board and presented them with letters from their home cities. The Selectman presented the students with letters to bring home to their Mayor, a State of NH flag, the NH Constitution and a t-shirt from the Raymond Recreation Department. Christina and Doug Vogel spoke with the Board describing the program that the students belong to (Labo International Language Organization).

**Dearborn Trail Work – Jama Drive – Chris Pekalsky**

Chris Pekalsky and Dennis McCarthy, Public Works Director, came forward to discuss Jama Drive. Chairman Bishop summarized an e-mail that was received from Mr. Pekalsky by Cheryl Killam, Conservation Commission Chair. *A copy of the e-mail is attached to this set of minutes that is on file in the Town Clerk's Office and available for review during regular office hours.*

Mr. McCarthy stated that Jama Drive is a class VI road and is not maintained by the town. He gave a brief history on the actions taken by the Town when the Dearborn Property was first acquired. Mr. McCarthy stated that it is very rare that the Town upgrades a road due to funding. The Public Works Department has the ability to maintain Jama Drive but there is no funding to do so. Mr. McCarthy stated that if the Selectmen designated it as an emergency lane, Public Works would do very minimal work to maintain the road. It would be graded once a year but would not get the same quality as other roads. This still maintains the shield of liability for the town in case an accident happens.

The Selectmen asked several questions of Mr. Pekalsky in regards to his request written in the e-mail. Selectman Bourque stated that he wouldn't be opposed to the Town fixing the road as need and keeping it at a gravel state and see how that goes before making any other decisions.

Interim Town Manager, Mike Farrell, asked Mr. McCarthy how many class VI roads the Town had with residence on them. Mr. McCarthy stated that there were not that many. Most of those were not created by the Town and because they were not the town holds

harmless agreements from the builders. The Selectmen continued to discuss the positive and the negative issues with class VI roads.

Mr. Pekalsky stated that he didn't want to block access from residents going onto the Dearbord Property, he just didn't want to incur the cost of maintaining the road that the residents use to get there.

Selectman Bourque suggested that the Board look at this again in September when the agreement for Jama Drive has been looked at more closely. Mr. Pekalsky was ok with this. The Selectman tabled this matter until September.

### **Review of the 2007 Town Budget – Discussion**

Grace Collette, Town Accountant, came forward to discuss the 2007 Town Budget with the Board. She handed the Board a summary report. Ms. Collette went over the overall budget with the Selectman stating that the Town was in good shape but would have to maintain a tight budget for the rest of the year to stay within the budget.

Selectman Bourque stated that the Board needs to thank each department head for staying within the budget. They're doing a great job. He also suggested that next year the Town transfer the money for the trust funds three times instead of once a year so that the Town can gain interest on those funds for the General fund.

Mr. Farrell stated that he had been spending a lot of time with Ms. Collette on the budget. It has been one of his main concerns since he began working for the Town. He has two concerns though. The first is the accrued vacation sick leave time on the expenditure report. *A copy of the expenditure report is attached to this set of minutes that is on file in the Town Clerk's Office and available for review during regular office hours.* The \$86,000.00 expenditure shouldn't be on the expenditures. It is a liability for the Town. The Town may never spend that money but the funds have to be reserved incase it does have to be expended. Mr. Farrell has talked with the Town Auditor and he concurs with his assessment of this issue. Selectman Auclair stated that this was not what was stated by the Auditors the last time an audit was done. He asked that Mr. Farrell get this in writing from the auditors.

Mr. Farrell also stated that there will be \$107,000.00 surplus in the Insurance line item as long as the insurance costs do not change.

Mr. Farrell stated that he would get information in writing from the auditors and also invite them to attend a meeting in September so that it can be better explained to the Board about the accrued vacation sick leave time.

Selectman Bourque asked Mr. Farrell what amount of the legal budget is geared toward the project of Exit 4. Chairman Bishop asked Ms. Collette for a running total on all expenses incurred by the Town for Exit 4. Selectman Auclair asked Ms. Collette for a report of what is expected to be spent for the rest of the your (salaries, expenses the

town has no control over) to see where the Town will be at in the budget for the end of the year. This is to see what the Town has to work with.

Selectman Bourque asked how the Town was doing in revenue. Ms. Collette stated that she had talked with the Tax Collector. The Tax collector informed Ms. Collette that people that had made payment plans are sticking with them but there are still many people that are behind on their taxes.

Selectman Bourque asked Ms. Collette to report to the Board as to how much there might be in the fund balance at the end of the year.

Ms. Collette and the Selectman discussed how the fund balance is used to set the tax rate.

### **Correspondence**

The Selectmen received a letter from the Boy Scouts about Shawn Dawson being honored for becoming an Eagle Scout. The Selectman will check their schedules to see who will be able to attend.

The Selectman had a report on what was being done for the mosquito control. There have not been any positive tests this year. Selectman Bourque asked that the Code Enforcement Officer, Richard Mailhot, give a report on when the spraying began last year and when he felt it should be done this year. Chairman Bishop wanted to inform the public that the mosquito program had already started.

Chairman Bishop stated that the Local Government Center was offer a Law Lecture series and advised that some of the Board members may want to attend.

Selectman Carlberg wanted to know the status on when the boards and committees would be coming before the Selectmen. Mr. Farrell stated that he was still waiting to hear back from the boards and committees.

Selectman Bourque asked if Elmer Pease would be before the Board next week. Chairman Bishop stated that Mr. Pease was filing the necessary paper work with DES for Wetlands Mitigation. Selectman Bourque feels that the Board should approve the permit before it is sent to DES. Selectman Carlberg support Selectman Bourque in his statement.

Selectman Carlberg added to his previous inquiry on meeting with the boards and committees. He wanted to know if Mr. Farrell had set up an exact date for the Conservation Commission to come before the Board. He added that if there was a scheduling problem not all the Conservation Commission members needed to be at the meeting. This also includes all other boards and committees that have not yet come before the Board. Mr. Farrell stated that Cheryl Killam, Chair of the Conservation Commission, and the other members of the Conservation Commission were more

comfortable with most members in attendance. Mr. Farrell stated that he would contact them again tomorrow to set a date.

Mr. Farrell stated that there was an item on the agenda that was not discussed yet. He is looking for some policy direction from the board on the 2008 budget. He will be meeting with the Department Heads this week to discuss their budgets and CIP. The Selectman advised Mr. Farrell to see what each department needs while keeping the expenses down.

Selectman Bourque has been getting questioned by the public as to why he wasn't at the Selectmen's Call in Show on August 8<sup>th</sup>. He and two other Board members were not able to attend. He and Selectman Carlberg reminded the citizens that at the beginning of the first and third meeting of the month is public comment where anyone can ask any question of the Board.

Chairman Bishop stated that he had responded to a concern on Walnut Drive for Dave Waterman. Dennis McCarthy, Public Works Director, is to take a look at it at the beginning of the week.

**Selectman Bourque made a motion to adjourn the meeting, seconded by Selectman Auclair. Motion passed unanimously.**

**Chairman Bishop adjourned the meeting at 8:32 p.m.**

Respectfully Submitted,

April Rives  
Executive Secretary