

TOWN OF RAYMOND
Board of Selectman
Work Session-APPROVED MINUTES

Raymond High School, Media Center
March 24, 2008

6:00pm – Non-Public Session under the provisions of RSA 91-A:3, with the Town’s Attorney.

Chairman, Tim Auclair called the meeting to order immediately after at 7:45pm.

Chairman Tim Auclair led the meeting in the Pledge of Allegiance.

Board Members Present: Chairman Tim Auclair, Frank Bourque, Cheryl Killam, Joyce Wood and Jack Barnes

Also Present: Christopher Rose, Town Manger
Mr. Brian Campbell, Fiscal Responsibility Committee

Fiscal Responsibility Committee

Mr. Auclair introduced Brian Campbell, from the Fiscal Responsibility Committee (FRC).

Mr. Campbell stated the FRC intention is to make recommendations that are beneficial to the Town of Raymond. He introduced a number of initiatives to help avoid future tax increases. The five methods he introduced were: Benchmarking, Determination of Core Competencies, Subcontracted Services (outsourcing), In-Town Shared Services and Multi Town Shared Services.

Benchmarking, Mr. Campbell described as evaluating similar communities using specified standards and basing decision making for the Town of Raymond on those evaluations.

Core Competencies, Mr. Campbell described as a defined level of expertise that is essential and or fundamental to a particular job and allows an entity to maximize its capabilities. He stated that Raymond does very well with Core Competency.

Subcontracted Services, Mr. Campbell defined as outsourcing particular services for a more cost effective rate than doing it internally.

In-Town Shared Services, Mr. Campbell described as combining multiple departments’ services within the same Town to eliminate any duplication and generate savings for the Town and the SAU.

Multi-Town Shared Services, Mr. Campbell defined as some of the departments that the Town of Raymond has (i.e. Police, Fire) replicates departments that the other surrounding communities have and by possibly combining those emergency departments it would reduce some financial burden.

Mr. Campbell stated that the Town of Raymond and the Raymond School District are on different fiscal years and this poses a problem. He continued to say that he would consider “cost-sharing” between these departments.

Mr. Campbell also talked about possibly merging the School Department’s Finance, Account Payable, Human Resource and Maintenance Department with the Town’s. He commented that this would result in a substantial savings to the Town.

Mr. Campbell also stated that if some of the recommended changes are not made, taxes will continue to rise.

The Board of Selectmen engaged in general discussion with Mr. Campbell about his Potential Cost Savings Initiatives handout. A copy of this handout can be obtained at the Town Clerk’s office during normal business hours.

As Mr. Campbell wrapped up his presentation, and the Board thanked him for coming.

Mr. Auclair stated he will contact the School Board’s chairman and try to get the FRC on one of their next agendas. He also stated that the Board should bring this up again in the near future.

ANNOUCEMENTS

Ms. Killam mentioned that the Raymond Coalition for the Youth is sponsoring a Town Hall Meeting on April 1, 2008 at 6:30pm at the Raymond High School. She continued to say that the program is called Open Eyes to Alcohol Awareness and is designed to educate people on underage drinking. Parents, teachers, youth and Town Officials are all invited.

Mr. Auclair mentioned that the next Board of Selectmen’s meeting will be held on Monday, April 7, 2008.

ADJOURNEMNT

Ms. Wood motioned to adjourn. Ms Killam seconded. **MOTION CARRIED UNANIMOUSLY.**
Meeting adjourned at 8:32pm

These minutes were approved as amended by the Board of Selectmen on April 7, 2008.

Minutes prepared by,

Lisa M Chapman
Executive Secretary