

TOWN OF RAYMOND
Board of Selectman
Business Session-Draft Minutes

Raymond High School, Media Center
April 21, 2008

Chairman Auclair led the meeting in the Pledge of Allegiance

Chairman Auclair called the public meeting to order at 7:30pm.

Members Present: Chairman Tim Auclair, Frank Bourque, Jack Barnes and Cheryl Killam

Members Absent: Joyce Wood

PUBLIC FORUM

Chairman Auclair opened the Public Forum at 7:04pm.

Mr. Buster Hammond suggested to the Board that he would like to see the Board of Selectmen's agenda aired on Channel 22. Mr. Auclair said he would check with Raymond Community Television (RCTV) and see if it is possible.

Mr. Hammond asked if the street sweeper could be brought out to sweep Old Batchelder Rd. Town Manager, Chris Rose replied that he will talk to Mr. Dennis McCarthy; Public Works Director to see what can be done.

Mr. Hammond also inquired about the yield sign on Scribner/Old Gile Rd. Mr. Auclair stated that there would be a public hearing on that issue when Mr. McCarthy and the Highway Safety Commission come back with a report on this.

Ms. Killam confirmed that Mr. Hammond was only interested in raising the grade of the road and not changing the road. Mr. Hammond said that was correct.

Mr. Auclair mentioned to Mr. Hammond that he should attend the next Highway Safety Committee meeting. Town Manager Chris Rose stated that he will add this issue to the next Highway Safety Committee's meeting agenda and will contact Mr. Hammond about the meeting details.

Mr. Harold Wood, representative of the United Veteran's Club of Raymond, stated the survey and sub-division plan had been done on their leased parcel of land (Map 38 Lot 4). He requested permission from the Board to act as an authorized representative to represent the Town of Raymond for this potential project. He stated this subdivision is in compliance with the actions of the voters at the March 2008 meeting, granting the lease

and eventual purchase of the 3 acre portion of property to the United Veterans Club of Raymond.

Mr. Auclair stated that the Board needs to know more about the lease. Mr. Bourque stated that lease needs to get done quickly and it is very rare that a lease is terminated with consent from both parties.

Board agreed to revisit this again at their next meeting on May 5, 2008.

Chairman Auclair closed the public forum at 7:24pm.

APPOINTMENT TO CONSERVATION COMMISSION-MR. MIKE KAPPLER

Mr. Mike Kappler came forth with a recommendation from the Conservation Commission that he be transferred from an alternate member to a full time member.

Mr. Barnes asked how long Mr. Kappler has been a Raymond resident. Mr. Kappler said 19 years.

Mr. Bourque motioned to appoint Mr. Kappler as a full time member to the Conservation Commission for a term of three years. Ms. Killam seconded. **MOTION CARRIED UNANIMOUSLY.**

Mr. Auclair said to Mr. Kappler that the Board will soon be contacting him as well as the other State reps to touch base and get updated on issues currently going on in Concord.

PRESENTATION OF AWARDS TO MR. JIM TUTTLE & MR. GREG BEMIS ANNOUNCEMENTS

Chairman Auclair presented granite plaques to Mr. Jim Tuttle and Mr. Greg Bemis thanking them for previously serving on the Board of Selectmen.

SOCIAL SERVICE AGENCY-AREA HOME CARE AND FAMILY SERVICES

Mr. Gordon McColleston, President and CEO of Area Home Care and Family Services and Ms. Judy Taylor, Chief Financial Officer came before the Board and discussed the structure of their program. They stated that they have assisted thirty elderly Raymond residents and employ five Raymond residents.

They stated that they receive an \$80,000.00 contribution from Rockingham County and residents do not get billed for their services

Mr. McColleston stated that their staff is all trained and capable of doing field work. He continued to say that in order for the elderly to qualify for their services there are income eligibility and personal needs guidelines that have to be met.

Mr. Barnes asked how the public finds out about their services.

Ms. Taylor said that they are referred by Nursing Homes, Housing Authorities and low income organizations.

Mr. Auclair asked if they take personal donations. Mr. McColleston replied that monetary donations are best, as they are unable to accept volunteer work.

Mr. Bourque stated that the Town of Raymond should have a link on their web site to Area Home Care and Family Services web site.

NEW HAMPSHIRE RETIREMENT SYSTEM CHANGE

Ms. Maura Carroll and Ms. Barbra Ried, from Local Government Center came before the Board and talked about the reconciliation and balancing that needs to be done within the New Hampshire Retirement System.

They also talked about the pending House Bill 1645, which was a bill introduced this year to make the necessary corrections and improvements to the public employee's retirement fund and what type of impact it will have on both the employer and the employee.

Ms. Carroll handed out an informational packet which highlights this discussion. A copy of this packet is on file with these minutes in the Town Clerk's office and is available for review during normal business hours.

Raymond Fire Chief, Kevin Pratt said he has been with the Town for thirty two years and it might not be the most lucrative paying job but the benefits make up for it.

Chief Pratt suggested getting in touch with the New Hampshire Retirement Security Coalition (NHRSC), an advocate group designed to secure and safeguard public employee's retirement benefits.

Mr. Auclair suggested that the Town Manager contact the NHRSC and have them come before the Board.

BROWNFIELDS RFP

Mr. Ernie Creveling, Town Planner, gave the Board an update on the completed Brownfields RFP. He said that they are looking to do the work at the end of the summer.

He said the RFP's are complete and will be ready for distribution and he hopefully, would like to have it put onto cd. Mr. Creveling stated that companies who are looking to give a proposal will have to sign out and pay for a copy of the RFP.

Mr. Bourque noted that under the 'Other Conditions' section he would suggest a segment be added on dust control.

Mr. Bourque asked about the funding for this project. Mr. Creveling replied that the grants are reimbursement grants that reimburse the Town after they pay for the work. Mr. Bourque asked about the reimbursement timeframe. Mr. Creveling replied it is thirty days.

Mr. Creveling stated he will clarify that in the RFP, when the term 'owner' is referenced it will clearly state that the Town of Raymond is the owner.

Mr. Bourque motioned to advertise the RFP with an addition on dust control. Ms. Killam seconded. **MOTION CARRIED UNANIMOUSLY.**

FLOOD PLANNING

Mr. Creveling stated he has been in contact Mr. Leach of Senator John Sununu's office in regards to possible funding for damage done by floods.

Mr. Creveling suggested the Town possibly look into a land swap option.

Mr. Bourque said he would like to find an equitable solution to assist residents who have been affected by the floods in the past and get them back into their homes. He also said he would like to look into getting an assessment done on the Lamprey River.

Mr. Auclair suggested looking into applying for grant money to put towards getting the study done as well.

Mr. Auclair also suggested putting together a list of all the problematic, reoccurring flood locations and having an engineering firm provide a quote to the Town in order to help these residents.

FLINT HILL CONSERVATION EASEMENT

Mr. Auclair said that in regards to Warrant Article 22, Flint Hill (Map 35 Lot 4), the Town's Attorney has formed a resolution that suggests a way to approve a conservation easement for one year without the full expense of the easement being held by a third party.

A copy of this resolution is on file with these minutes at the Town Clerk's office and is available for review during normal business hours.

Mr. Bourque motioned to accept the Selectmen's Resolution on the Flint Hill Parcel as drafted by the Town's Attorney. Ms. Killam seconded. **MOTION CARRIED UNANIMOUSLY.**

Mr. Barnes stated that this resolution covers what the voters had voted for and Mr. Auclair added that this will happen without costing the Town any additional money.

Mr. Auclair asked for Public Comment.

Mr. Peter Buckingham asked if this would address what is in both Articles 21 and 22. Mr. Auclair replied yes it does.

Mr. Tim Louis would like to know about what could be developed in the future and if there are any timber revenues involved. Ms. Killam replied that there is no current plan for the Town Forester to go in and cut on this land.

Mr. Buckingham stated this proposal solves a lot of unanswered questions.

Ms. Gloria Carney asked if this resolution would prevent anyone from coming forth with a conservation petition next year. Mr. Auclair replied no. She also asked if any developers have expressed interested in developing. Mr. Auclair replied that there is currently an RFQ out for the Flint Hill property, but no one has expressed interest yet.

Mr. Bourque stated this resolution is about a \$100,000.000 cost savings to the Town as opposed to transferring it into an easement.

BOY SCOUT RECOGNITION-JOSEPH BROCHU

Mr. Auclair read off a resolution in recognition of Joseph Brochu, who is graduating to Eagle Scout rank and will be presented to him on May 18, 2008.

Mr. Bourque said he will attend the recognition ceremony on May 18, 2008. Mr. Barnes said he will do a Senate's proclamation.

Mr. Barnes asked what Joseph Brochu's project was. Mr. Bourque replied it was painting 65 fire hydrants in Town.

APPOINTMENT OF ASSISTANT TREASURER

Mr. Auclair stated that Ms. Grace Collette, Treasurer, had contacted him to have the Board appoint Ms. Marilyn Semple as an Assistant Treasurer.

Ms. Killam asked if this was a paid position. Mr. Auclair replied no.

Mr. Barnes asked if the Board is made aware when the current Treasurer is unable to sign checks. Mr. Auclair replied that as an elected official, she would let the Town Manager know.

Ms. Killam asked if Ms. Collette cannot fulfill her tenure as Treasurer would Ms. Semple step in. Mr. Auclair replied yes, she has emergency signing capability and she would take over until the next election.

Mr. Bourque motioned to appoint Ms. Marilyn Semple as Assistant Treasurer for a period of 3 years or until Ms. Collette's term expires and to act only in the absence of the Treasurer. Mr. Auclair seconded. **MOTION CARRIED UNANIMOUSLY.**

DONATIONS TO THE TOWN

Mr. Auclair said that Public Hearings do not need to be held if a donation is under \$500.00.

Mr. Auclair announced the Town has received a donation in the amount of \$448.89 to Department of Public Works for the 'upkeep and maintenance of the playground, at the Route 107 athletic fields'. He said this money was donated by the Greater Raymond Chamber of Commerce.

Mr. Auclair announced the Town has several donations totaling \$465.00 for the Fourth of July parade in memory of Bob Forsing. He said this money was donated by Philip Andres, Kenneth Weyler, Rockingham Nutrition and Meals on Wheels, JSI Capital Advisors, LLC., Penobscot Energy Recovery Company, Richard Drisko and HK Powersports.

The Board thanked everyone for their donations.

POLICE ANTENNA

Mr. Auclair motioned to approve and pay a bill from the Police Dispatch Equipment and Vehicle Capital Reserve Fund to pay for a new antenna for the Town's Safety Complex, in the amount of \$2,560.70. Mr. Barnes seconded. **MOTION CARRIED UNANIMOUSLY.**

PAVING BID OPENINGS

Mr. Rose said that Town annually goes out to bid for paving projects, and it is usually paid with money from the State.

Town Manager Chris Rose opened the received paving bids. The bids he opened were from Continental Paving, Inc. in the amount of \$112,530.00, Brox Industries in the amount of \$105,635.00, Bedrock Paving did not include a total bid amount and Pike Industries in the amount of \$106,751.70.

Mr. Auclair requested copies of the bids.

Ms. Killam confirmed that they all placed a bid, based on the same scope of work.

Mr. Bourque motioned to authorize the Town Manager to hire a paving contractor based upon the lowest quote by the bid and to supply the Board with a spreadsheet documenting the second lowest bidder. Mr. Barnes seconded. **MOTION CARRIED UNANIMOUSLY.**

SCHEDULE FOR JOINT MEETINGS WITH OTHER BOARDS

Mr. Auclair said he would like to set up a calendar and begin scheduling monthly joint meetings with other boards during work sessions. He also said he would like to begin with a joint meeting between the Raymond Business and Economic Development, beginning in May.

Mr. Bourque suggested laying out future meetings on the back of the current agendas.

Mr. Auclair reminded the Board that there is a joint meeting with the School Board scheduled on Wednesday, April 30, 2008.

APPROVAL/ADOPTION OF MINUTES

In regards to the minutes of March 17, 2008, on page three, Ms. Wood said the word appointment should be changed to appointed. She also noted that on pages five and six Approval/Adoption of Minutes section, she did not abstain; she was present at the meeting and therefore she voted in favor. Mr. Bourque motioned to accept the minutes of March 17, 2008 as amended. Mr. Auclair seconded. **MOTION CARRIED UNANIMOUSLY**

In regards to the minutes of April 7, 2008 Mr. Auclair commented that Mr. Gagnon's first name needs to be changed to Bob from Mark. Ms. Killam motioned to accept the minutes April 7, 2008 as amended. Mr. Barnes seconded. **MOTION CARRIED UNANIMOUSLY**

ANNOUNCEMENTS/CORRESPONDENCE

Mr. Auclair stated the High School's Scholarship applications are ready and he will pick them up. He said he would like to get them by Friday, April 25, 2008.

BOARD OF SELECTMEN REPORT

Mr. Barnes asked about arrangements for the Boston Cane presentation. Mr. Auclair said he will be able to attend the scheduled 2:00pm presentation.

Mr. Rose said he will contact the newspaper to have them be there for the presentation.

Ms. Killam stated the Recreation Advisory Board discussed the Town ordinance on a smoking ban due to the Articles that passed. She also said that they discussed using some of the fill from the wetland mitigation site on the soccer field.

Mr. Bourque said that the Planning Board went through some old changes done to the Master Plan and made some clarifications.

Mr. Auclair stated that there is a Budget Committee meeting scheduled for Tuesday, April 22, 2008 and CIP meeting scheduled for Tuesday, April 29, 2008.

TOWN MANAGER REPORT

Mr. Rose said there was a test emergency drill at the Middle School and it went very well. He said there were a few minor glitches but they are getting them corrected. He also said that Mr. Mike Shore, Superintendent, complimented both the Fire and Police Department for all their cooperation.

Mr. Rose said he had a meeting with Mr. Creveling and Mr. Elmer Pease on the Exit 4 project. He said they held general discussion about the scope of the project.

Mr. Rose stated that on May 1, 2008, Jim Tomilson will be getting recognized for the Union Leader Hero Award at the State House in Concord.

ADJOURNMENT

Mr. Bourque motioned to adjourn and move into a non public session per RSA 91-A:3 2(d). Ms. Killam seconded. **MOTION CARRIED UNANIMOUSLY.**

Meeting adjourned at 9:34pm

These minutes are not official until reviewed and approved by the Board of Selectmen.

Minutes prepared by,

Lisa M Chapman
Executive Secretary