

## TOWN OF RAYMOND

### Board of Selectman Business Session-Approved

Raymond High School, Media Center

April 7, 2008

Chairman Tim Auclair led the meeting in Moment of Silence for Ms. Florence Seitz and Mr. Bob Forsing

Chairman Auclair opened the meeting at 6:30pm

Chairman Auclair led the meeting in the Pledge of Allegiance

Members Present: Chairman Tim Auclair, Joyce Wood, Frank Bourque, Jack Barnes and Cheryl Killam

#### **BOSTON POST CANE**

Mr. Christopher Rose stated that Ms. Sue Ege had done the research to determine who should receive the Boston Post Cane for the Town. He noted that Ms. Ege felt that Ms. Edith Higgins who was previously a long time Raymond resident but currently resides at the Rockingham County Nursing Home in Brentwood, NH should be the recipient to be awarded the Boston Post Cane.

Mr. Rose stated that Ms. Higgins's family would like the cane be presented to her on her birthday, May 17, 2008 at the Rockingham County Nursing Home. Board members agreed. Mr. Rose stated that he will make necessary arrangements.

Mr. Bourque asked Ms. Higgins's age. Ms. Ege replied that she would be 96.

Mr. Rose stated in next year's Town Report, he would like to include some information on the Boston Post Cane and recognize past recipients.

#### **POLICE FUND DONATION**

**Mr. Auclair opened the Public Hearing at 6:38 pm to hear the Town's Acceptance of a Donation in the amount of \$25.00 for the General Police Fund Account.**

Members discussed the process of accepting donations.

Mr. Auclair closed the public hearing at 6:39pm.

Mr. Barnes motioned to accept and expend \$25.00 donation to the Town's General Police Fund Account. Mr. Bourque seconded. **MOTION CARRIED UNANIMOUSLY.**

### **ROCKINGHAM COMMUNITY ACTION**

Ms. Cathy Sloane and Ms. Lisa Couture from the Rockingham Community Action came before the Board and described the structure of their program and explained what services are provided with the donations they receive from the Town as part of the Town Warrant.

Mr. Barnes asked if they receive any funding from the County. Ms. Sloane replied that they do not.

Mr. Bourque asked what percentage of their budget is spent on Administrative costs. Ms. Couture replied it is 9.2%.

Ms. Sloane stated that as a result of today's economy, there has been an increase in their Food Pantry usage, housing, fuel and crisis assistance programs. She added that some of their programs are limited and therefore, certain income guidelines have to be followed.

Mr. Bourque mentioned that the Rockingham Community Action should be able to utilize the Raymond Community Channel to inform residents of their services and possibly solicit donations.

### **REVIEW/ADOPTIONS OF MINUTES**

In regards to the minutes of January 7, 2008 Mr. Auclair point out that the meeting was held at the High School and not Torrent Hall.

Mr. Bourque motioned to accept the minutes as amended. Mr. Auclair seconded. Ms Wood, Ms. Killam and Mr. Barnes abstained. **MOTION CARRIED UNANIMOUSLY.**

In regards to the minutes of March 17, 2008 members discussed some changes and additions to the minutes. Mr. Auclair would like the minutes re-drafted and brought back for review.

In regards to the minutes of March 24, 2008, Ms. Wood stated that on page one, in the In-Town Shared Services paragraph; it was the Town and the SAU that Mr. Campbell made reference to.

Ms. Wood motioned to accept the minutes as amended. Mr. Bourque seconded. **MOTION CARRIED UNANIMOUSLY.**

### **PUBLIC FORUM**

Mr. Bob Gagnon of the Raymond Arts asked the Board's permission to have a local company, JC Reed hang a banner across Main Street, to advertise their upcoming show: "Hello Dolly".

Mr. Barnes would like "Raymond Arts" spelled out on the banner.

Mr. Bourque raised concern about electrical wires and high winds.

Mr. Bourque motioned to allow installation of a banner across the downtown on Epping Street, from April 21, 2008 to May 23, 2008. Ms. Wood seconded. **MOTION CARRIED UNANIMOUSLY**

#### **RBEDC RULES AND PROCEDURES CHANGE**

Mr. Bourque motioned to amend the Raymond Business and Economic Development Committee (RBEDC) Rules and Procedures so that it now reads: "...additionally a member of the Board of Selectmen and the Town Manager shall serve as ex-officio members with their terms to correspond to their respective tenure". Ms. Wood seconded. **MOTION CARRIED UNANIMOUSLY.**

Mr. Bourque motioned to appoint Mr. Barnes as an ex-officio member to the RBEDC. Mr. Auclair seconded. **MOTION CARRIED UNANIMOUSLY.**

#### **APPOINTMENT TO COMMITTEE'S**

Ms. Christy Eppig spoke to the Board on her intent in being on the Cable Committee.

Mr. Bourque motioned to appoint Ms. Eppig to the Cable Committee as a full time member for a term of three years. Ms. Killam seconded. **MOTION CARRIED UNANIMOUSLY.**

Ms. Sue Ege and Mr. Peter Harney addressed the Board to express their interest in remaining on the Cemetery Advisory Board.

Mr. Bourque motioned to appoint Ms. Ege and Mr. Harney to the Cemetery Advisory Board as full time members for a term of three years each. Ms. Killam seconded. **MOTION CARRIED UNANIMOUSLY.**

Mr. Nicolas Moccia stated to the Board that he has been actively involved with the Zoning Board of Administration for the past three years. He said he was an alternate for two years and a full time member for one year.

Mr. Barnes motioned to appoint Mr. Nicolas Moccia to the Zoning Board of Administration as a full time member for a term of three years. Ms. Wood seconded. **MOTION CARRIED UNANIMOUSLY.**

Mr. Tim Louis stated that Mr. Peter Buckingham was not listed in the 2005 Town Report as an alternate on the RBEDC, when he was actually an alternate member.

Mr. Louis said that Mr. Edward French had declined his appointment to the RBEDC.

Ms. Wood asked if Mr. Peter Buckingham were appointed as a full time member would there be any type of potential conflict since he is already a Planning Board member. Mr. Buckingham responded that he would temporarily recuse himself from one Board or the other if a case posed a potential conflict.

Several RBEDC members presented to the Board of Selectmen several goals that they have planned for the next few years.

Mr. Bourque motioned to appoint Mr. Louis to the RBEDC as a full time member for a term of three years. Ms. Wood seconded. **MOTION CARRIED UNANIMOUSLY.**

Mr. Bourque motioned to appoint Mr. Buckingham to the RBEDC as a full time member for a term of three years. Mr. Barnes seconded. **MOTION CARRIED UNANIMOUSLY.**

Mr. Bourque motioned to appoint Ms. Diane Janusz to the RBEDC as a full time member for a period of three years. Mr. Barnes seconded. **MOTION CARRIED UNANIMOUSLY.**

Mr. Ted Janusz withdrew his appointment to the RBEDC as an alternate member.

Mr. Auclair stated that after some research Ms. Killam can remain on the Conservation Commission without any legal ramification. Ms. Killam agreed to be the Selectmen's representative to the Conservation Commission.

#### **TIMBERLAND COMPANY PROJECT-RIVERSIDE PARK**

Mr. Bourque motioned to accept the donation of time and materials from the Timberland Company of Stratham, NH for work at Riverside Park as part of an Earth Day event, on April 22, 2008. Mr. Auclair seconded. **MOTION CARRIED UNANIMOUSLY.**

Mr. Bourque motioned to have Mr. Gonser act as the Town's Agent on this project. Mr. Barnes seconded. **MOTION CARRIED UNANIMOUSLY.**

Mr. Bob Gonser, Chairman of the Riverside Park Committee described some of the work that will be taking place at Riverside Park on April 22, 2008 (cleaning up Memorial Garden, building a portable stage for the Raymond Arts as well cleaning up the trails and other spring time maintenance projects).

Ms. Wood asked if this project was going to be compliant with the American with Disabilities Act (ADA). Mr. Gonser replied that Riverside Park is more handicap accessible then the required percentage and he does not foresee any potential conflicts.

#### **EXIT 4 UPDATE**

Mr. Ernie Creveling, Town Planner, informed the Board that he has received the Wetlands Permit for the Brownfields project and he has a meeting scheduled with the Engineer to finalize a time line for proposals.

Mr. Bourque asked if it would make sense to hold off on the clean up portion of the work until early fall. Ms. Killam disagreed.

Mr. Creveling stated that he would not like to see this project delayed and it should begin around June or early July.

Mr. Barnes stated that he would like for it wait until after the fourth of July because they use some of that area for the parade floats.

Mr. Barnes also questioned Mr. Creveling about the odor the clean up might cause. Mr. Creveling replied that the experts have told him it would not be a problem.

Ms. Wood suggested moving the Summer Rec program to the Middle School if the odor would be a problem.

#### **RAYMOND POLICE DEPARTMENT UPDATE**

Chief Salois addressed a recent question by a resident to the Board of Selectmen of a complaint he had made for animal cruelty. He continued to say the case was professionally handled by the Raymond Police Department.

Chief Salois addressed Article 23 from the March 2008 Town Meeting Warrant and the current issue of fireworks.

Chief Salois noted that he would be sending out a press release on police coverage on the Town Common.

Board members engaged in brief discussion about the use of the Commons along with Chief Salois.

#### **FLINT HILL PROPERTY**

Mr. Rose stated he has consulted with the Town's Attorney in regards to both Article 21 and 22 which dealt with Flint Hill.

Members held general discussion about the Conservation easement.

Ms. Gloria Carney of Harriman Hill Rd voiced her concerns about this project and the cost it could be to the Town.

Mr. Auclair stated that Article 21 and 22 were both approved by the voter's and should be followed.

Members agree to wait for consultation from the Town's Attorney before action is taken on this.

### **RCTV MEETING MINUTE ARCHIVES**

Mr. Auclair stated that RCTV is only responsible for the recording and playing of the various board and committee meetings and that it is the Town's responsibility to provide storage for the electronic/media copies.

Mr. Auclair also stated that RCTV is not responsible for the copies needed of board and committee meetings; it would be up to the Town to produce and distribute copies of meetings when required.

Members agree to revisit this issue after consulting with the Town's Attorney.

### **MOSQUITO CONTROL CONTRACT**

Mr. Aucliar stated that the Board has already motioned to stay with Municipal Pest Management for the Mosquito Control Program.

Mr. Barnes motioned to move ahead with the program as presented. Mr. Auclair seconded for discusson. **MOTION CARRIED UNANIMOUSLY.**

Ms. Wood inquires about a more detailed a scope of work. Mr. Bourque will try to provide Board members with copies of a detailed scope that was given to the Board some time ago.

Mr. Rose stated that on April 28, 2008, Dr. Jason Stull will be holding a seminar on EEE, West Nile Virus as well as preventive measures, such as advanced mosquito treatments at the High School.

### **HOUSEHOLD HAZARDOUS WASTE DAY COLLECTION**

Mr. Rose requested that the Board of Selectmen adopt a Certificate of Authorization, which designates the Town Manager to sign the contract with the state to receive funding

in the amount of \$1,907.00 to go towards the cost of the Household Hazardous Waste Collection Day.

Mr. Barnes motioned to adopt the Certificate of Authorization in order to receive state funding. Ms. Killam seconded. **MOTION CARRIED UNANIMOUSLY.**

#### **FISCAL RESPONSIBILITY COMMITTEE**

Mr. Auclair stated that the Fiscal Responsibility Committee has gone before the School Board and the School Board currently expressed interest in forming a joint committee.

Mr. Auclair stated that on Wednesday, April 30, 2008 a joint meeting is scheduled between the School Board and the Board of Selectmen.

Mr. Auclair motioned to recommend that the Board of Selectmen confirm the Tuesday, April 30, 2008 joint meeting with the School Board. Ms. Wood seconded. **MOTION CARRIED UNANIMOUSLY.**

#### **BOARD OF SELECTMEN REPORT**

Ms. Killam stated that the Conservation Commission voted to send out RFP's do a Town wide prime wetlands study. She also stated that they are going to revisit the town Forestry Plan and they are going to be sending out bids to do a natural resource inventory of Flint Hill as well.

Ms. Killam said that the Conservation Commission has agreed to split the cost of an appraisal (maximum three thousand dollars) with the Town of Epping to appraise a parcel of land located on both the Raymond and Epping town lines.

Mr. Bourque stated the Planning Board did a site walk on a small subdivision potentially on Epping Rd. He also stated that the Planning Board meets the fourth Thursday of every month to work on the Master Plan and that every resident is invited to attend.

Ms. Wood stated that in regards to the Parade Committee, they have agreed to have active service men be parade marshals in the Fourth of July parade.

Mr. Auclair stated that the Cable Committee sent out a letter to request a second channel from Comcast. He also talked about negotiating a new contract with Comcast.

#### **ANNOUNCEMENTS/CORRESPONDENCE**

Mr. Auclair stated that the Board of Selectmen has been invited to attend an award ceremony for an Eagle Scout presentation.

Mr. Auclair stated that the Board received a letter from the State that the Town is going to be receiving some recovery funds from the State for the 2006 and 2007 flooding.

He also stated there is a Cemetery Trustee Session schedule on May 28, 2008. Board members are invited to attend.

Ms. Killam stated that on April 15, 2008 there is going to be the Natural Resource Outreach Coalition kickoff meeting at the High School. All are invited to participate.

### **TOWN MANAGER REPORT**

Mr. Rose updated the Board of Selectmen on the computer issues that have been taking place at the Town Hall. He stated that the Tax Office closed early tonight to allow the computer staff to work to rectify these issues.

Mr. Rose stated that a letter was received from Seacoast Mental Health Center thanking the town of Raymond for their contribution. This was the only thank you letter received.

Mr. Rose commented that all meeting minutes have been posted on the Town's website. He also commented that the Board has received a letter from the Town of Fremont requesting perambulations take place and would like the Board to revisit this at a later date.

Mr. Rose stated that a gentleman stopped by the Town Office stating that he owned the painting that currently hangs in the Tax Office ("Spirit of 76"). This gentleman explained the painting was painted by his mother and claimed that it was only on loan to the Town.

Board members agree further research needed to take place before releasing the painting.

### **ADJOURNMENT**

Mr. Barnes motioned to adjourn. Ms. Wood seconded. Meeting adjourned at 9:30pm.

These minutes were approved as amended by the Board of Selectmen on April 21, 2008.

Minutes prepared by,

Lisa M Chapman  
Executive Secretary