

Capital Improvement Plan Committee Minutes - Approved minutes  
06/25/2007

Attendees:

Timothy Auclair – Selectmen Representative  
Sandra Ellis – Budget Committee Representative  
Dee Naoum – School Board representative  
Cheryl Killam – Conservation Commission representative  
Grace E. Collette – Member at Large  
Gail Ernst – Member at Large

Department Heads

Charlene Brox – Library  
Dennis McCarthy – Public  
Works  
David Salois - Police  
Diane Theriault - recreation

Attending Planning Board Meeting:

Robert Carlberg – Selectmen alternate  
Peter Buckingham – Planning Board representative  
William Cantwell – Planning Board representative  
Ernie Crevling – Economic Development Head

Absent

Dana Zulager – Member at Large  
Christina Vogel – School Board Representative  
Nick Longo – Budget Committee Representative  
Town Manager

The meeting was opened at 6:30 PM by Chairman Timothy Auclair.

Police Chief David Salois presented the Police, Animal control and dispatch Capital Improvement Plans. He proposed the following changes to the 2007 plan:

- Move Animal Control Van replacement from 2010 to 2011
- Add 2005 Police 4x4 for replacement in 2015 for \$25,000
- Move Dictaphone replacement from 2009 to 2008 at a cost of \$15,000
- Change Panasonic phone replacement cost from \$4000 to \$25,000
- Move computer replacements to operating budget

He will research questions and submit additional changes and a new plan when the next CIP meeting takes place on the town portion in August/September.

Diane Theriault presented the following changes to the Recreation Capital Improvement Plan:

- Add Duplicator replacement in 2008 for \$12,000
- Add Collator replacement in 2009 for \$8000
- Add Photo Copier replacement in 2008 for \$2995
- Remove passenger van
- Will return with plan and cost for facilities adequate for Community Center activities
- Will research useful lives of items above
- Will work with Parks and the trustees to correctly split parks and recreation CRF's.

Charlene Brox presented the following changes to the Library capital improvements:

- Interior painting in 2012 for \$15,000
- Front porch maintenance
- Will research with library trustees on potential expansion into town hall if/when that space becomes available.

Fire Chief Kevin Pratt presented the following changes to the Fire Department capital improvement:s:

- Add repairs and 3 new engine replacements in 2008 – for \$115,000  
For 1974 International Pumper, Tower I, and 1990 Engine III Pumper
- Change 1999 Ford Expedition to 2007 Ford Expedition
- Remove 1986 Rescue I Van GMC
- Change 2001 Chevy pickup for Chief – C 1 to 2007
- Change Rescue Boat to 2007 Rescue Boat
- Add substation at Old Bye Road
- Change equipment to Breathing Apparatus and Generator
- Will develop a new timeline on the vehicles that will have the life extended due to additional repairs.

Dennis McCarthy presented the following Public Works capital improvement changes:

- Bridge #6 – Stingy River Bridge (look into this along with Selectmen)
- Prioritize bridge repairs and estimate potential renovations timeline
- Add \$10,000 every 4 years for Parks mowers
- Add 1958 Tractor replacement
- He will compile a list of GGB maintenance items such as roofs, furnaces, overhead doors (20), etc.
- Facilities expansion will coordinate with the Master Plan
- We can consolidate Air Handling capital reserve funds to fund another need
- He will supply further details for bridges, sidewalks, and split of Recreation and Parks funds

Dee Naoum reported on school capital improvement plan progress.

Meeting was closed at approximately 8:40pm.