

**Place:** Raymond High School Media Center  
**Call to Order:** 7:00 p.m.

**Members Present:** Chairman John Page, Bill Cantwell, Peter Buckingham, Jonathan Wood, Gretchen Gott and Robert Carlberg.

**Alternate Members Present:** Maurice Titcomb

**Planning Staff:** Community Development Director Creveling, Robert Price, Planning Technician; Bette Patterson Administrative Assistant

**Pledge of Allegiance**

***Election of Officers***

***Office of Chairman***

Gretchen Gott nominated Jonathan Wood to serve as Chairman. Peter Buckingham seconded.

Discussion: Gretchen Gott stated that this has nothing to do with Mr. Page personally. He has done a fine job as Chairman. She stated she believes the Chairman position should rotate. Jonathan Wood has the most experience since he has served several terms on the Planning Board.

Robert Carlberg nominated John Page to serve as Chairman. Bill Cantwell seconded.

Discussion: Robert Carlberg stated that Mr. Page has always been here and done a great job. He stated he thinks that the Board needs continuity.

There being no further discussion, the nominations were closed.

Planning Board members voted as follows:

<i>Jonathan Wood</i>	Gretchen Gott, Yes
<i>John Page</i>	Robert Carlberg, Peter Buckingham, Bill Cantwell – Yes

By a majority vote of the Board, Mr. Page was elected to serve as Chairman for the ensuing year.

Mr. Page accepted the position of Chairman.

***Office of Vice Chairman***

Peter Buckingham nominated Bill Cantwell to serve as Vice Chairman. Robert Carlberg seconded.

Discussion: Peter Buckingham stated that Bill is very open minded and willing to listen and learn. He is the most unbiased person.

There being no further discussion, the nominations were closed.

Planning Board members voted as follows:

*Bill Cantwell* Voted unanimously in the affirmative.

By a majority vote of the Board, Mr. Cantwell was elected to serve as Vice Chairman for the ensuing year.

Mr. Cantwell accepted the position of Vice Chairman.

### ***Office of Secretary***

Robert Carlberg nominated Peter Buckingham to serve as Secretary. Bill Cantwell seconded.

There being no further discussion, the nominations were closed.

Planning Board members voted as follows:

*Peter Buckingham* Voted unanimously in the affirmative.

By a majority vote of the Board, Mr. Buckingham was elected to serve as Secretary for the ensuing year.

Mr. Buckingham accepted the position of Secretary.

### **Appointment of Alternates - Discussion**

Bill Cantwell suggested adding to the procedures that if a sitting member of the Planning Board loses an election, they would not be eligible to serve as an alternate for one year. Mr. Cantwell stated he believes in term limits.

After a lengthy discussion regarding this suggestion it was agreed by the other members of the Board that there are sufficient safe guards built into the appointment process that it really is not necessary to place this type of restriction in the procedures.

The Board held a discussion on how many meetings a candidate for an alternate position should attend. After three polls the following motion was made:

MOTION: Jonathan Wood made a motion to include in the Planning Board Procedures that any person interested in serving as an Alternate shall be required to do the following:

- Submit an application to either the Planning Board Office or to the Board at a regular meeting.
- The first meeting attended by the candidate shall be considered an observation meeting.
- At the second consecutive meeting the Planning Board shall conduct an interview.

- At the third consecutive meeting the Planning Board shall determine if an appointment to the Alternate position is warranted.

Gretchen Gott seconded. John Page voted against the motion. The remaining members voted in favor of the motion. MOTION PASSED.

Chairman Page announced that this will be considered the first reading of the procedures as amended. The seconded and final adoption of the procedures as amended shall be held on Thursday, March 29<sup>th</sup>, 2007 during the regular Planning Board meeting.

Community Development Director Creveling stated that the staff would take care of advertising for alternates.

#### **Full Member Appointment**

Robert Carlberg announced that he would be resigning from the Planning Board because of his new position as Selectman.

MOTION: Jonathan Wood made a motion to table this discussion until April 19<sup>th</sup>, 2007. Gretchen Gott seconded. Voted unanimously in the affirmative.

#### **Review of Planning Board Meeting Schedule**

Community Development Director Creveling distributed copies of a draft calendar with the Planning Board schedule for 2007 including zoning deadlines.

After a brief discussion, it was agreed that if an additional meeting or Saturday session was needed, it would be at the call of the Chair.

#### **Adjournment**

MOTION: Jonathan Wood made a motion to adjourn. Peter Buckingham seconded. Voted unanimously in the affirmative. MEETING ADJOURNED AT 9:05 p.m.

Respectfully submitted,

Bette Patterson  
Administrative Assistant