

**Place:** Raymond High School Media Center  
**Call to Order:** 7:00 p.m.

**Members Present:** Vice Chairman Bill Cantwell, Jonathan Wood, Gretchen Gott and Selectmen's Representative Robert Carlberg.

**Alternate Members Present:** Maurice Titcomb and Alternate Selectmen's Representative Frank Bourque.

**Planning Staff:** Ernest Creveling, Community Development Director; Robert Price, Planning Technician; Bette Patterson Administrative Assistant

**Acting Chairman Cantwell announced that Alternate Maurice Titcomb would be serving on the Board for this evening's meeting.**

### **Pledge of Allegiance**

### **Master Plan Meeting**

Rachel Kelly attended the meeting on behalf of Southern New Hampshire Planning Commission.

Community Development Director Creveling stated that Jack Munn of SNHPC and Sarah James of Sarah James Associates were unable to attend this evening's meeting.

The Board discussed the fact that SNHPC is contracted by the Town to provide the update to the Master Plan. The Planning Board previously agreed to set aside the fourth Thursday of each month for the Master Plan and the Board expressed their disappointment that SNHPC did not do the same. In an effort to ensure that the visioning session scheduled for May 5<sup>th</sup> is a success, the Board agreed to move the April Master Plan meeting to April 19<sup>th</sup>. This will give the Board an opportunity to meet with Jack Munn and Sarah James to finalize the details of the visioning session.

Acting Chairman Cantwell polled the Board regarding moving the start time to 6:30 p.m. Robert Carlberg, Jonathan Wood, Maurice Titcomb and Bill Cantwell agreed to 6:30. Gretchen Gott disagreed with moving up the start time because of her own work schedule, and the fact that the public needs to be involved and 6:30 may be too early. Acting Chairman Cantwell announced the April 19<sup>th</sup> meeting will begin with the Master Plan work session at 6:30 p.m.

The Board reviewed and discussed the following items for the visioning session:

- Update on "recruitment" efforts – After each member gave a report on their recruitment efforts, the Board discussed how the facilitating might be

done. Sarah James Associates will be explaining this process further at the April 19<sup>th</sup> meeting.

- Planning a meal for the May 5 Community Workshop - It was agreed that beverages and light snacks would be provided. The Planning staff will take care of this item.
- Discussion regarding publicity for May 5 Community Workshop – SNHPC will prepare a press release for the Union Leader, Rockingham News and Carriage Town News. Personal invitations will be sent to all Town Boards and Committees. Notices will be placed at local establishments, posted on the web page and community channel 22. Community Development Director Creveling agreed to set up a program for channel 22 that would include Jack Munn, Sarah James and at least one Planning Board member. This program would be presented for the purpose of enlightening the public as to the Master Plan process.

### **Approval of Minutes**

MOTION: Gretchen Gott made a motion to approve the minutes of March 1, 2007 as corrected. Robert Carlberg seconded. Maurice Titcomb abstained. Voted unanimously in the affirmative by the remaining members of the Board.

MOTION: Jonathan Wood made a motion to approve the minutes of March 22, 2007 as amended. Robert Carlberg seconded. Voted unanimously in the affirmative.

### **Other Business**

Acting Chairman Cantwell was presented a letter by Steve Naoum regarding Mr. Naoum's interest in becoming a member of the Planning Board.

Acting Chairman Cantwell stated that the Planning Board is in the process of seeking people to serve as Alternate Members and encouraged anyone that is interested to submit a volunteer application or a letter.

Jonathan Wood asked if the elderly housing developments have provided a census report that verifies that they adhere to age 55 and older requirement. Community Development Director Creveling stated that he would discuss this with Code Enforcement Officer Mailhot and report back to the Board with an answer.

Jonathan Wood requested a development status report. Community Development Director Creveling stated he would be happy to provide that along with a quarterly budget report.

Jonathan Wood stated that members of the Land Banking Committee met with the Army Corp of Engineers. "Mitigation Pooling" would be a better term. They

were amenable and willing to participate. There will be new standards that will be coming out in May which will affect the Town. The Land Banking Committee will be going before the Board of Selectmen to give a complete report of the meeting.

Gretchen Gott reported that she went before the Board of Selectmen Monday night with a letter regarding a proposed new House Bill that was referenced in an article printed in the Union Leader on March 23<sup>rd</sup>. The House Bill is an update to the NH RSA 91:1 and restricts members of boards from discussing board business outside of a public meeting, including e-mails and telephone calls. She asked that the Planning Board adhere to this as well.

Acting Chairman Cantwell stated that he felt that Gretchen Gott was being unfair to the Planning Board and he was concerned that she was giving the wrong impression of the Planning Board.

Gretchen Gott suggested that it might be a good idea to have legal counsel to come meet with the Planning Board to explore right-to-know issues and give an update on new legislation.

Robert Carlberg stated he felt the same way as Mr. Cantwell. He stated he did not think anyone has done that and there is no issue at this time. There is nothing wrong going on at this time that he knows of.

**Adjournment**

MOTION: Jonathan Wood made a motion to adjourn. Robert Carlberg seconded. Voted unanimously in the affirmative. MEETING ADJOURNED AT 8:12 P.M.

Respectfully submitted,

Bette Patterson  
Administrative Assistant